

VOLUNTEER APPLICATION FORM



*bringing hope to a
young generation*

VOLUNTEER RENEWAL FORM

This form is to be completed by any SU QLD Volunteer Card holder whose card has expired. Once approved a new SU QLD volunteer card will be sent out to you and is valid for another 3 years.

Instructions on completing this form:

1. Complete this form and forward the referee report to your referee (if applicable), ensuring they forward it onto your Event Director.
2. Send the completed form to your Event Director (*details below*) and chase up your referees if required.

Event Director:

Address:

Event Director:

Date received:

Please forward to the Ministry Development Department, SU QLD at least 2 weeks prior to your event

Approved by:

SU QLD Office Only

Date received:

Approved by:

Processed & filed:

SU QLD VOLUNTEER CODE OF CONDUCT

As a volunteer in SU QLD, I

1. Accept and agree to work in accordance with SU's Aims, Beliefs & Working Principles
2. Will act according to Biblical standards in my personal life and relationships
3. Accept that I will not involve myself in unaccompanied or unobserved activities with participants on any SU QLD program
4. Will treat people with respect and dignity regardless of age, gender, religious/denominational affiliation, sexual orientation or personal circumstances
5. Accept and agree to work in accordance with SU's Safety and Care policies
6. Accept responsibility for duty of care for participants in the program
7. Understand that any perpetration of verbal, emotional, physical or sexual abuse or harassment is unacceptable and will be treated seriously and sensitively
8. Will act with courtesy, consideration and good judgment, in all interpersonal relationships
9. Will not use SU QLD to promote my own, or a particular denominational or religious belief, behaviour or practice where these are not compatible with SU QLD's position and standards
10. Will not engage in any illegal activity or assist persons engaged in illegal activities
11. Will respect the authority of leaders over me and act in accordance with their directions
12. Will complete training as required by SU in relation to the role I will play as a volunteer
13. Will care for and maintain SU resources provided for my program.

SU QLD agrees to:

1. Educate and train volunteers in their duties and responsibilities
2. Support volunteers as they carry out their roles
3. Provide policies and procedures for best practice and high levels of safety and care
4. Adequately insure its volunteers and their approved programs.

**Please return this form to your Event Director.
This form is confidential and will be held at the SU QLD
Brisbane Office in accordance with our Privacy Policy.**

If you require further information please contact your
SU Coordinator.



*bringing hope to a
young generation*

Personal Details (Please complete every box)

Name:

If your name has changed since completing your last SU QLD Volunteer Application Form, please also provide your previous name.

Previous Name:

SU QLD Volunteer Card Number:

To ensure our records are correct, please provide the following information:

Address :

 P/code :

Phone :

 () (work) () (home) () (mobile) Email :

Occupation :

Local Church :

Denomination :

Do you have any mental or physical health issues that SU QLD should be aware of as you carry out your volunteer role? Yes/No If so, please give details :

Do you have any criminal convictions? Yes/No If so, what is the nature of the conviction:

Do you have any current safety training? (eg. First Aid Certificate, Bronze Medallion, Surf Lifesaving training). If yes, please give details.

Yes/No

Have you completed any training that will assist you in your proposed SU QLD Ministry? Eg: Bus Driver, Cook, Boat Driver, etc.
(Please submit copies of certificates of attainment if applicable).

Yes/No

Do you have a current CCYPCG "Blue Card"?

Yes/No

Blue Card No:

Expiry:

If you do not have a blue card, please complete a blue card application form available from your Event Director and submit this to them. *NB: Applications take around 6-8 weeks to process*
If you do not have a current Blue Card, please complete a Blue Card application form available from your Event Director and submit this to them. *NB: Applications take around 8 weeks to process*

Please note: You will not be able to volunteer in programs involving children or young people if you do not have a current blue card. An application in process is not a current blue card.

Declaration

- ◆ I have read the 'SU Statement of Aims, Beliefs and Working Principles' (*ChildSafe Team Members Handbook*) and agree to work within these.
- ◆ I have read the SU QLD Code of Conduct for Volunteers and will work under this code.
- ◆ I am trained in SU QLD Safety and Care practices and will follow these accordingly.

Signature

Date

If you are unable to sign this statement and still wish to be involved, please contact your Event Director

Ministry Experience & Referees

1. What has been the most recent SU QLD program you have been involved in?

Event Name:

Dates of Event:

Event Director:

2. If you have been involved in a SU QLD program in the past 2 years:

Please provide a referee and their contact details below. Your referee must be your church minister or senior church leader.

Name:

Relationship:

Contact Details:

3. If you have NOT been involved in a SU QLD program in the past 2 years:

Please pass on the Referee Report attached and have the completed form returned to your Event Director. This report must be completed by your church minister or senior church leader.

Please state the names of your referee:

VOLUNTEER APPLICATION FORM



*bringing hope to a
young generation*

Referee Report for SU QLD Volunteer

PLEASE RETURN TO:

Event Director:

Address:

Phone:

Applicant's Name:

Referee's Name:

Referee's Phone No:

The above applicant has applied to be a volunteer on an SU QLD event. We would appreciate your feedback. Please answer the questions below using extra paper if necessary. Thank you for your assistance.

1. How long have you known the applicant?
2. What is your relationship to the applicant?
3. Please comment on the applicant's skills and characteristics making them suitable to lead/or care and take responsibility for the safety of children and young people.
4. Please give a brief description of the applicant's character.

5. How do you think the applicant would respond to working:
(a) under a team leader?

(b) as a member of a team?

6. How strongly would you recommend this person for work with children and young people?

Not at all

With reservations

Don't know / can't say

Recommend

Strongly Recommend

7. To the best of your knowledge is there any reason the applicant would be considered unsuitable to work with children and young people?

8. Any other comments that may assist us in determining the applicant's suitability?

Referee's Signature:

Date: